



POSITION ANNOUNCEMENT

Requisition Number -

June 28, 2008

Ohio State University Extension
Human Resources
2120 Fyffe Road, Room 10
Columbus, OH 43210-1084

Phone: 614-292-5683
Fax: 614-292-5100
<http://extensionhr.osu.edu>

POSITION: County Extension Educator
Agriculture, Horticulture and
Natural Resources

LOCATION: Erie County
Headquarters in Sandusky, OH

DATE OPEN: Immediately

DEADLINE DATE: July 27, 2008



COUNTY PROFILE: County information may be found at the following web address:
<http://erie.osu.edu/>

BRIEF JOB DESCRIPTION AND RESPONSIBILITIES: Working collaboratively with a team of Extension professionals and volunteers, the County Extension Educator will be expected to:

- Develop, conduct, and manage a pro-active education and applied research program in the agriculture and horticulture subject areas to meet current and future needs of the county.
- Plan, teach, deliver and evaluate educational programs on agronomic production and profitability, small and tree fruit production, commercial horticulture, and Master Gardeners/home horticulture.
- Work in a supportive role with other agencies and stakeholder groups in the county to address issues of urban/rural interface, conservation and wildlife issues.
- Work closely with local advisory committees and volunteers to conduct needs assessment and priority setting to determine emphasis of educational programs.
- Give leadership to the development of pro-active educational programs using innovative educational methods.
- Serve as an educational advisor and liaison for the Ohio State University Extension and the University to appropriate public issue and program related organizations. Represent OSU Extension and the University with federal, state and local agencies and educational institutions at the local community level.
- Maintain a high level of visibility and facilitate communications with a wide range of clientele including traditional and non-traditional learners, elected officials, agricultural and non-agricultural stakeholders, and environmental and special interest groups to promote the understanding of agriculture and natural resource issues.
- Develop an area of specialization consistent with local and regional needs, academic discipline and training and become an integral member of an appropriate program commodity/issue team.

- Identify, recruit and develop the volunteer leadership necessary to carry out relevant parts of the county/local program of work. Develop effective advisory committees.
- Maintain a program of individual professional improvement in selected subject areas.
- Ensure diversity among potential clientele and learners and equal access to programs and facilities without regard to age, race, creed, color, handicap, sex, sexual orientation, developmental disability, national origin, marital status, arrest or non-program related conviction record.
- Report to local, OSU Extension, and United States Department of Agriculture leaders and stakeholders as appropriate and requested.
- 10% of Educator's time will be dedicated to statewide issues.

QUALIFICATIONS: An earned Master's degree and at least one degree in agriculture or horticulture is required. The successful candidate will have strong written and oral communication skills and experience in working with diverse clientele and organizations. Demonstrated success in working as part of a team and initiating collaborative partnerships is sought. Leadership ability and strong teaching and subject matter expertise in at least one area of agriculture is necessary. Candidates must be willing to work flexible hours with a minimum of supervision. The successful candidate will be asked to complete, submit and have on file in the OSU Extension Human Resources Office a fingerprint criminal background report and a DMA (Declaration of Material Assistance) form before their start date.

SALARY: Commensurate with experience/credentials. Must provide own transportation with mileage allowance at \$0.505 per mile (03-19-08).

ANTICIPATED INTERVIEW DATES: Selected candidates will be invited to interview at Ohio State University's main campus on August 11, 2008 and in the county at a later date.

OTHER BENEFITS OFFERED: Group life, medical-surgical, major medical, hospitalization, vision, dental and disability insurance, retirement plans, Workers' Compensation, annual vacation, OSU fee allowance and sick leave.

TO BUILD A DIVERSE WORKFORCE OHIO STATE UNIVERSITY EXTENSION ENCOURAGES APPLICATIONS FROM INDIVIDUALS WITH DISABILITIES, MINORITIES, VETERANS, AND WOMEN. EEO/AA EMPLOYER. TDD# 1-800-589-8292.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION OFFICER: Garee W. Earnest, Ph.D., Leader, Human Resources, OSU Extension, 2120 Fyffe Road, Room 10, Columbus, OH 43210-1084

REGIONAL DIRECTOR, OPERATIONS: Dr. Jack Kerrigan, North Central Region, Ohio State University Extension, OARDC, Admin. Bldg., 1680 Madison Ave., Wooster, OH 44691.

TO APPLY:

Complete application instructions at http://extensionhr.osu.edu/career/career_application.html To receive full consideration for this position, qualified applicants must submit the following materials:

- 1) Completed OSU online application at <http://jobs.osu.edu/> Email items 2-5 to: bahnsen.9@cfaes.osu.edu
- 2) Cover letter
- 3) Resume/Vita and list of experiences and abilities
- 4) List of at least three professional references; include email addresses, names, addresses, phone numbers
- 5) Official graduate and undergraduate transcripts showing the dates conferred (copies are acceptable); email as a pdf or have ordered transcripts sent to: Ohio State University Extension / Human Resources / Attention: Toni M. Bahnsen / 2120 Fyffe Road, Room 10 / Columbus, OH 43210. **Application materials must be submitted on or before the deadline date listed.**